The trustees present their report, together with their receipts and payments account of the charity for the year ended 31 October 2018. Given the level of income and expenditure, and the relatively straight forward nature of the balances, the trustees have adopted a receipts and payments basis of accounting and do not believe either an audit or independent examination is required.

**REFERENCE AND ADMINSTRATIVE DETAILS**

**Registered Charity number**

1145561

**Trustees**

Mr A Chuter, Chairman

Mrs N Campbell, Treasurer

Mrs M Nicolson, Membership Secretary

**Resigned this year**

Mr C Clifton, Trustee – Resigned 8 June 2018

Mr D Kelly, Trustee – Resigned 26 May 2018

Mr W Wallsgrove, Trustee – Removed by a vote of no confidence 29 June 2018

**Appointed**

Casey Freeman, Trustee – Appointed 12 January 2019

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

**Organisational structure**

Trustees are elected at the Annual General Meeting. There are currently four trustees as stated above.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**OBJECTIVES AND ACTIVITIES**

**Charitable objectives**

1. The principal objective of the charity is to promote good health by advancing public education about the relief of suffering of people in pain, in particular by bringing together voluntary organisations established for the relief of pain sufferers in a common effort to improve their care, treatment and management.
2. To advance the education of the general public on the causes, effects, treatment and management of pain; and
3. To promote social inclusion for the public benefit among people living with pain who may be socially excluded from society, as a result of poor management of their condition and the physical, psychological and social problems that can ensue.

**Charitable activities**

Pain UK is working to influence the way pain is dealt with within the NHS, the workplace and society. As an umbrella organisation we are building a stronger voice representing those living with pain. Our website is up and running well and we have had over 37,000 hits this financial year. We have worked with a student in Manchester who contacted us to see if she could do a project on pain for her studies with Pain UK, and a student in Colchester who is looking into fundraising for Pain UK. We have had many email communications with various people and companies regarding future plans.

**FINANCIAL PERFORMANCE**

**Fundraising activities**

In the current year, Pain UK received donations totalling £3,800. This is made up of a day’s Education & Fundraising at Brighton Station where we received £138, a donation of £999 from St Martins School, a donation from Kyowa Kirin of £960, a donation of £100 from 90TEN and a donation from BLG of £30. We received £574 through our just giving page from the general public and a few smaller donations from Stickman, Mrs Burns, PayPal and a refund from PC World.

**Income and Expenditure and Statement of Assets**

The charity had an excess of expenditure over income during the year of £2,511. The bank balance at the 31 October 2018 is £5,781.

Approved by the order of the board of trustees on ….. May 2019 and signed on its behalf by:

………………………………….

Mr A Chuter - Chairman

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  | 31 October 2018 |  | 31 October 2017 |
|  |  |  |  |  | £ |  | £ |
| **Income** |  |  |  |  |  |  |  |
|  | Donations |  |  |  | 3,800 |  | 4,540 |
|  | Refund of bank charges |  |  |  | - |  | 150 |
|  |  |  |  |  | 3,800 |  | 4,690 |
|  |  |  |  |  |  |  |  |
| **Expenditure** |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | Travel and subsistence | | | | 1,377 |  | 1,225 |
|  | Exhibition costs | | | | 834 |  | 1,296 |
|  | Accounts and Independent Examination | | | | 240 |  | 30 |
|  | Annual General Meeting | | | | 88 |  | - |
|  | Indemnity insurance | | | | 478 |  | 470 |
|  | Survey costs | |  |  | 408 |  | - |
|  | Website and computer costs | |  |  | 1,099 |  | - |
|  | Computer equipment | |  |  | 699 |  | - |
|  | Printing, postage, stationery | |  |  | 802 |  | 117 |
|  | Other costs | | |  | 286 |  | - |
|  |  |  |  |  | 6,311 |  | 3,138 |
|  |  |  |  |  |  |  |  |
| **Excess of expenditure over income** | | | |  | (2,511) |  | 1,552 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Balance at the beginning of the year | | | |  | 8,292 |  | 6,740 |
|  |  |  |  |  |  |  |  |
| **Balance at the end of the year** | | |  |  | 5,781 |  | 8,292 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Statement of Assets as at 31 October 2018** | | | |  |  |  |  |
| The Cooperative Bank Account | | |  |  | 5,781 |  | 8,292 |

Approved by the board of trustees on ….. May 2019 and signed on its behalf by:

………………………………….

Mr A Chuter - Chairman

Notes

1. These accounts have been prepared on a receipts and payments basis
2. The accounts fees totalling £240 were £120 for 16-17 and 17-18. Both years were paid in 17-18
3. Trustees expenses were £2,703.90 and included travel and subsistence costs and payments made on behalf of Pain UK for exhibition, printing, website and other costs
4. Income includes £960 (£1,629 - 2017) from Kyowa Kirin to go towards costs of attending RCGP annual conference. All other income is unrestricted.